



FEDERAL WORK STUDY JOB DESCRIPTION

DEPARTMENT: Tutoring

JOB TITLE: Peer Tutor

BUILDING/CAMPUS: CSS #311, KTD

ESSENTIAL FUNCTIONS AND DUTIES:

- Peer tutors provide academic support to currently enrolled College of Marin students in variety
- of subjects. They are committed to helping the diverse student population become more
- effective and empowered learners. Tutors support study skill development, promote
- understanding of course concepts, and encourage independent learning.
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ABILITIES/SKILLS/DESIRABLE KNOWLEDGE REQUIRED:

- Have an overall GPA of 3.0 or above. Have received and "A" or "B" in the course they wish to
- tutor. Excellent level of responsibility, reliability, and punctuality.
- Have great interpersonal communication skills and ease in relating to people from varying
- educational, cultural, and social backgrounds.
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Estimated Hours needed:

- M: 5 TU: 5 W: 5 TH: 5 F: 5

Will the student have access to or handle confidential records or information? Yes ☐ No ☐

If 'Yes', the student will be required to pass a Live Scan background check.

Note: Positions that require access to or handle confidential records/information will be reviewed by the Dean of Enrollment Services.

STUDENT'S SUPERVISOR: Oksana Pensabene

EMAIL: opensabene@marin.edu

PHONE#: 628-234-7620

STUDENT'S ALTERNATE SUPERVISOR: Stormy Miller Sabia

EMAIL: scmiller@marin.edu

PHONE#: 628-234-7603

HOW TO APPLY: *If you wish to apply for this position, please email the supervisor listed above and attach the following: **Cover Letter, Resume and Proof of FWS award (email notification from Enrollment Services)***